Privacy notice for Refugee Integration Service

Who we are; why we collect your personal data; your data rights; how to find out more.

Who are we?

The Refugee Integration Service [RIS] supports new refugees. Migration Yorkshire manages RIS, working with the following partner organisations to provide the service:

Partner providing the service in local areas

- Barnsley Metropolitan Borough Council
- Bradford Metropolitan Borough Council
- Calderdale Metropolitan Borough Council
- Doncaster Metropolitan Borough Council
- Hull City Council
- Kirklees Metropolitan Borough Council

- Leeds City Council – Leeds Housing Options
- North East Lincolnshire Council
- Rotherham Metropolitan Borough Council
- Sheffield City Council

Partners providing a service across Yorkshire and Humber

- Sheffield Hallam University
- Solidaritech CIC

RIS is part of a project called Refugee Integration Yorkshire and Humber. This project is co-funded by the European Union Asylum, Migration and Integration Fund [AMIF].

Why we collect and store personal data

For us to support you on the Refugee Integration Service, we need to record some information about you – this is called personal data, and it is information that can be used to identify you [for example, your name and date of birth]; it can include things like your racial or ethnic origin, or about your health and wellbeing.

Our purposes for collecting your personal data are:

- To provide you with a service - the Refugee Integration Service.

- We have to send some of your personal data to the United Kingdom Responsible Authority [UKRA] and to UKRA's independent evaluator to help them to monitor, audit and evaluate how AMIF funding is being spent. The UKRA manages AMIF funding in the UK. UKRA will not share your personal data with any part of the Home Office.

We will not collect any personal data from you that we do not need for these purposes.

Who is the data controller for the personal data we collect from you?

UKRA is the data controller for most of the personal data we collect from you. For more information about how and why UKRA uses your personal data, to exercise your data protection rights for this personal data, or to contact UKRA, see the AMIF privacy notice

RIS partner organisations are data controllers for any personal data we collect from you that is additional to the data required by UKRA; we do not send this data to UKRA. To find out how each partner acts as data controller for some of the personal data collected by RIS, see the partner organisation's RIS privacy notice.

The table below shows the personal data for which Leeds City Council [on behalf of Migration Yorkshire] acts as data controller.

?Type of personal data?	?Why we need it?	?Who is the data controller? ?
Information about your immigration status; whether you arrived in the UK through a family reunion process; and country of origin.	To check that you are eligible for the service.	Leeds City Council.
Name and contact details of staff member or organisation that referred you to the service [if you did not refer yourself].	For monitoring purposes.	Leeds City Council.

Who Migration Yorkshire shares your personal data with

We share your personal data with UKRA and with the local authority that is providing you with the RIS service, for the reasons given above.

We may have to share your information with other organisations without your permission, if we are required to do so by law, for example to prevent the risk of harm to an individual, or if we think a serious crime is likely to happen. We will try to talk to you about this first, unless there is an emergency.

We will not give your information to marketing companies, and we will not sell it, pass it on to UK immigration enforcement agencies or give it out to members of the public.

Our legal basis for processing your personal data

The legal basis Leeds City Council [Migration Yorkshire] relies on for processing your personal data is to carry out a public task.

How Migration Yorkshire will store your information

Migration Yorkshire will keep your information safe. We will store your data securely, electronically in data management systems, and on paper records. Your data will only be seen and processed by Migration Yorkshire staff and the relevant Leeds Council staff whose job role it is to ensure we are handling your data correctly and in accordance with the law.

How long will Migration Yorkshire keep your personal data?

Migration Yorkshire will keep the data for which UKRA is data controller till the end of 2030, because the funders require us to do this. For more information about this, see the AMIF privacy notice

Migration Yorkshire will keep the data for which Leeds City Council is data controller until the end of 2028. This is for legal reasons; in case we are audited.

How to find out more

Leeds Council is data controller for Migration Yorkshire because Migration Yorkshire is part of the council.

Details of your rights under UK data protection legislation, including details of the council's Data Protection Officer, your rights as a data subject, and your right to complain to the Information Commissioner's Office are available here: www.leeds.gov.uk/privacy-statement/privacy-notice

---

Source URL: *https://www.migrationyorkshire.org.uk/privacy-notice-refugee-integration-service*