

Privacy notice for Migration Yorkshire events – Eventbrite

Migration Yorkshire privacy notice – online booking

Information for attendees

Migration Yorkshire will treat your personal information as confidential.

Information we ask for

To help us to administer the event and to contact you directly about the event, we'll ask for details such as your name, contact address, email address and contact telephone number.

How we handle your data

We're using Eventbrite to help us to take bookings for this event. Eventbrite may send you emails related to their business. As an Eventbrite customer, you can manage your email preferences at any time. To find out how to change your Eventbrite settings, read [Eventbrite's support and help pages](#) See also [Eventbrite's privacy notice](#)

If the event is online, we'll use Zoom or Microsoft Teams software to host it. We won't be recording the sessions. During the sessions, be aware that your name and image may show on the screen, for example when you join the meeting, or if you ask a question. There are options within Zoom and Microsoft Teams that you can use to stop the video function to prevent your image appearing, to mute your voice recorder and to edit your name. We may record information shared through the 'Chat' feature, to make sure we capture all useful learning from the session; this material will be destroyed once we have reviewed it; and we will keep confidential any personal information that appears in the chat content.

Your data rights

The legal basis we rely on for processing your personal data in this instance is your explicit consent. You have the right to withdraw your consent at any time. You can also request that we delete your data. To do either of these things, please email Migration Yorkshire on admin@migrationyorkshire.org.uk or telephone us on 0113 37 88188.

We will securely destroy all the personal data you provide to us when booking your place via Eventbrite within 6 months of the event, unless you ask us to keep your details, for example to include them on a waiting list for future events.

Migration Yorkshire is based in Leeds City Council, and the council is the data controller for the information you provide. For details of your rights under UK data protection legislation, including details of the council's Data Protection Officer, your rights as a data subject, and your right to complain to the Information Commissioner's Office are available, see the [Leeds City Council privacy notice](#)

Source URL: [*https://www.migrationyorkshire.org.uk/privacy-notice-migration-yorkshire-events-eventbrite*](https://www.migrationyorkshire.org.uk/privacy-notice-migration-yorkshire-events-eventbrite)